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| Subject: | *Software Innovation Studio* |
| Meeting Date: | *2022/09/02* |
| Attendees: | *Amana, Himanchu, Jacob, Anesu, Harrison* |
| Minutes Issued By: | *Amana* |
| **Meeting Type (Standup or Retrospective) and** **Meeting Agenda** | |
| *Meeting Type: Stand up*  *Agenda:*   1. *Review front-end* 2. *Review back-end* 3. *Set time for retro meeting* | |

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| **Progress/timeline summarise** |
| *Milestones:* (*List expected project milestones by today workshop; refer to the timeline in Team Charter*)   * *Finished team charter* * *Finished pitching* * *Ready to start development*   *Main/Actual Progress:* (*Summarise the actual project progress by today workshop and self-evaluation:* J or L)   * Our team has been making excellent progress. We have been proactive in ensuring that we get started on development ahead of time. |

| **Discussion** **and Decisions/Actions** (such as project scope, timeline, task re-assignment, …) |
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| 1. *Front-end*  * *Amana, Jacob and Anesu are starting development phase* * *Amana, Jacob and Anesu are starting to implement he wireframe* * *We have decided to stick to the original one page method* * *Downloading -npn packages*  1. *Back-end*  * *Harrison is starting on data scraping* * *Backend is starting on development*  1. *Set time for retro-meeting*  * *Team decided that fortnightly on Wednesday we will be having out retrospective meeting at 7pm* |

| **Miscellaneous Items:** |
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| 1. *n/a* |